

Position:	Royalty Income Accountant
Reports To:	Manager, Accounting
Apply To:	Human Resources: humanresources@prairiesky.com
Location:	Calgary
Posting Date:	February 8, 2018
Closing Date:	February 22, 2018

Company Profile

PrairieSky Royalty holds the largest independently-owned portfolio of fee simple mineral title and other oil and gas royalty interests in Canada.

PrairieSky Royalty encourages third parties to actively develop its properties, while strategically seeking additional petroleum and natural gas assets that provide it with medium-term to long-term value enhancement potential.

The company is located in Calgary, Alberta, and trades on the TSX under “PSK”.

The Position

PrairieSky has an exciting opportunity for a highly motivated Royalty Income Accountant. The successful candidate will play an important role in the monthly processing and management of revenue receivables for the Company’s royalty properties.

This is a 6-month contract position with the potential to become permanent full-time for the right candidate.

Responsibilities

- Gathering, preparing and processing monthly royalty income revenue payments.
- Research and correction of royalty income payment adjustments.
- Handling and processing of daily cash deposits.
- Perform reasonability checks on revenue, pricing, deductions and volumetric payments.
- Identifying, communicating with lessees and correcting discrepancies.
- Identifying and implementing process improvement opportunities, including automation initiatives.
- Provide support to other accountants.
- Other duties and projects as assigned.

Qualifications

- Post-secondary degree or diploma in Accounting or equivalent work experience.
- Minimum 5 years of previous Oil and Gas experience in royalty income or joint venture / non-operated accounting.
- Advanced Excel capabilities and working knowledge of MS Access.
- Strong verbal and written communication skills.
- Comfort in analyzing and processing large data sets utilizing technology to minimize manual data entry.
- Dedicated team player with demonstrated ability to work effectively with multiple departments and external stakeholders.
- Excellent problem-solving abilities and high attention to detail.
- Thrive under pressure in a fast-paced environment with tight deadlines.
- Working knowledge and experience with Qbyte FM, Qbyte Optix and EnergyLink would be considered an asset.

If interested in this position, please forward a copy of your resume and cover letter to: humanresources@prairiesky.com.

