

Position:	Royalty Compliance Analyst
Reports To:	Manager, Royalty Compliance
Apply To:	Human Resources: humanresources@prairiesky.com
Location:	Calgary
Posting Date:	April 12, 2019
Closing Date:	April 30, 2019
Company Profile	
<p>PrairieSky Royalty holds the largest independently-owned portfolio of fee simple mineral title and other oil and gas royalty interests in Canada.</p> <p>PrairieSky Royalty encourages third parties to actively develop its properties, while strategically seeking additional petroleum and natural gas assets that provide it with medium-term to long-term value enhancement potential.</p> <p>The company is located in Calgary, Alberta, and trades on the TSX under “PSK”.</p>	
The Position	
<p>PrairieSky has an exciting opportunity for a highly motivated Royalty Compliance Analyst, a position that plays an important role increasing assurance of royalty compliance on PrairieSky’s Fee Lands.</p> <p>This challenging role is multi-faceted and will appeal to an innovative team player with the ability to manage multiple monthly and project-based responsibilities and who can adapt to changing priorities. We are looking for a results-oriented candidate with a background in operational accounting and land.</p> <p>This is a 6-month contract position.</p>	
Responsibilities	
<ul style="list-style-type: none"> • Identify, monitor, and manage royalty payment issues. Communicate with stakeholders through to resolution. • Maintain a close working relationship with PrairieSky’s Land Team, our lessees, and other stakeholders, corresponding effectively in a prompt and professional manner. • Utilize information systems containing large volumes of data effectively to analyze issues (operating in Excel, Qbyte, LandRite, Petrinex, Access, Crystal Reports and other internal systems). • Act as a resource for royalty information and related issues for internal and external stakeholders. • Identify and implement opportunities for process improvement. 	
Qualifications	
<ul style="list-style-type: none"> • Minimum 10 years’ relevant experience, preferably with a joint venture or joint interest focus in gas operations; and/or an accounting background. • Post-secondary business education with special consideration given for an accounting designation. • Working knowledge of royalty (freehold and overriding royalty) and land agreements (mineral leases, farmouts, etc.) would be an asset. • Excellent analytical skills and the ability to multi-task in a fast-paced environment. • Capacity to be a dedicated team player with strong communication skills to work jointly with multiple disciplines (land and accounting). • Strong Excel (VLOOKUP, pivot tables) and Accumap (mapping, facilities, pipeline) skills; familiarity with systems such as LandRite, Petrinex and Qbyte. 	

Please forward a copy of your cover letter and resume to humanresources@prairiesky.com